

# CORPORATE COMPLIANCE MATTERS

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*EVERCARE: SUCCESS THROUGH COMPLIANCE*

**HOTLINE: 844|371|4700**

## Q & A:

Why must I take both Relias mandatories and Corporate Compliance in-service?

Relias covers fourteen course topics related to the workplace. Compliance covers eight corporate compliance elements; case examples and risk management of an effective and successful corporate compliance integrity program.

## Q & A:

I think I have noticed a non-compliant action. What do I do?

You must either contact your supervisor at once or the Compliance office. Do not wait!

**TIME GOES BY TOO FAST!** This is the time of year for our annual Corporate Compliance training program. It begins next month. Materials have been updated. Each session is one hour in duration and you are required to take **one** training session. It will be in a Q & A format to encourage questions and dialogue. Please choose from one of the following dates: September 14, 21, 26 and 28. Sign up at the front desk!

## **SOCIAL SECURITY NUMBERS TO BE REMOVED FROM**

**MEDICARE CARDS** The Medicare Access and CHIP Reauthorization Act of 2015 now requires CMS to remove Social Security Numbers or SSNs from all Medicare cards by April 2019. It may seem far away but CMS plans to start mailing the new Medicare cards, with a new Medicare claim number - currently called the Medicare Claim Number on SSN cards - to patients, in **April 2018**.

CMS is doing this to prevent fraud, fight ID theft, protect funding and the private health care and financial info of its beneficiaries. All Medicare cards will be replaced by April 2019. There is a 21 month transition period for all health care providers and how it works. The new Medicare Beneficiary Identifier (MBI) will replace the Social Security based Health Insurance Claim Number of HICN. For more information go to:

<https://www.cms.gov/Medicare/SSNRI/Understanding-the-MBI-with-Format.pdf>. More information to come.

**IF YOU HAVE A POTENTIAL CONFLICT OF INTEREST** that develops while an EverCare employee, you must disclose it to your supervisor or to the Compliance Officer and complete a new Conflict of Interest form once you are aware of it. We will then review it and determine if an actual conflict of interest exists and, if so, how to eliminate it or manage the conflict. Also, if you believe that any conflict that you have disclosed previously has become inaccurate or has changed in some way, you will need to complete and submit a new form immediately.

**WHAT IF I RECEIVE A GIFT FROM A VENDOR THAT IS NOT ALLOWED?** Gifts are not permitted and should be returned with an explanatory note. Only perishable items do not need to be returned such as food or flowers. They may be donated to a charity or shared in the work area. If returning the gift creates an awkward situation, contact your supervisor or the Compliance Officer. Also, it is not permitted for any of us to give any gifts to another vendor, provider or client, member or patient.

**VISITORS TO EVERCARE MUST BE ACCOMPANIED** by EverCare staff and know where the visitor(s) are at all times. No wandering!

## TODAY'S TOP ACRONYMS:

1. CE: Covered Entity
2. CfC: Conditions for Coverage
3. F2F: Face-to-Face
4. MLR: Medical Loss Ratio
5. NTUC: Not Taken Under Care
6. NFLOC: Nursing Facility Level of Care
7. QI: Quality Improvement
8. SPD: Summary Plan Document
9. TIF: Transfer Inpatient Facility